

**Monroe County
Human Services Advisory Board
Funding Recommendation Meeting
Agenda**

**June 27, 2017
9:00 AM**

**Marathon Government Center
2798 Overseas Highway Marathon, FL 33050**

- A. Call to Order.
 - 1. Salute to Flag
 - 2. Introduction of Board and Staff
 - 3. Announcement of any Affiliations with Applicant Organizations
 - 4. Public Comment
- B. Approval of Agenda.
- C. Approval of March 6, 2017 Minutes.
- D. Questions to and Statements by Applicants.
- E. Discussion and Approval of Applicant Requests for Category Changes.
- F. Approval of Funding Recommendations to County Commission.
- G. Other Business as Appropriate.
- H. Adjournment.

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in these proceedings, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. – 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call "711".

**Meeting Minutes of the Monroe County
Human Services Advisory Board (HSAB)
March 6, 2017**

Draft – To be approved at June 27, 2017 meeting

Marathon Government Center
BOCC Meeting Room

2798 Overseas Highway
Marathon, FL 33050

Board Members Present: Bob Johnson, Chairperson
 David Manz, Vice Chairperson
 Sandra Higgs
 Michael Ingram
 Steve Torrence

Staff Members Present: Laura deLoach-Hartle, Sr. Admin. Grants & Special Projects
 Christine Limbert-Barrows, Assistant County Attorney
 Janet Gunderson Herbener, Sr. Grants & Finance Analyst

BOCC Representative Present: Sylvia Murphy, District 5

Item 1: The meeting was called to order at 1:02 PM by Bob Johnson. J. Gunderson Herbener led the pledge of allegiance to the flag.

Item 2: The Human Service Advisory Board (HSAB) members introduced themselves. D. Manz, B. Johnson and S. Higgs stated they did not have any formal affiliation with any of the applicants of the past. Michael Ingram disclosed affiliation with Community Foundation of the Florida Keys. Steve Torrence disclosed that he was an employee of the City of Key West and serves as a Board Member of the Monroe County Homeless Services Continuum-of-Care (COC), Inc.

Item 3: David Manz moved to accept the July 27, 2016 minutes Steve Torrence seconded; no discussion, motion passed unanimously.

Item 4: Nominations and elections of Chairperson, Vice-Chairperson and Secretary; M. Ingram nominated S. Torrence for Chairperson, seconded by B. Johnson, hearing no other nominations, all in favor motion passed. B. Johnson nominated D. Manz for Vice-Chairperson, seconded by S. Torrence, hearing no other nominations, all in favor motion passed. S. Torrence nominated S. Higgs for Secretary, seconded by B. Johnson, hearing no other nominations, all in favor motion passed.

Item 5: L. deLoach-Hartle discussed the FY2018 funding process.

- Applications will be submitted electronically. Workshops will be held, throughout the keys, for the applicants to have an opportunity to review the new application format, offer suggestions, and gain an understanding of the electronic submission process.
- Updates to the application were presented and discussed. Additional revisions to the FY2018 application were requested by the Board.
- Expecting the HSAB budget to be \$2,000,000, again, for FY2018.

Item 6: L. deLoach-Hartle discussed the proposed schedule for the FY2018 funding cycle.

- March 6, 2017 – 1st HSAB Meeting
- March 20th – April 14th – Application workshops will be held to review the new format and obtain feedback from the applicants
- Date TBD – Electronic application available to applicants
- May 10, 2017 – BOCC special budget meeting
- May 30, 2017 – Application deadline for FY2018 funding cycle
- June 27, 2017 – HSAB funding recommendation meeting
- July 19, 2017 – Funding recommendations go before the BOCC for approval

**Meeting Minutes of the Monroe County
Human Services Advisory Board (HSAB)
March 6, 2017**

Draft – To be approved at June 27, 2017 meeting

- September/October – HSO contracts go before the BOCC for approval
- October 1, 2017 – Contract start date for the FY2018 funding cycle

Item 7: Public Comment: Kim Sovia-Crandon, Director of Development, spoke on behalf of VNA/Hospice. Bob Eadie, Administrator, Florida Department of Health in Monroe County addressed the HSAB regarding open meetings law. Heidi Golightly, Executive Director, spoke on behalf of Keys to Be the Change. Kate Bauer-Jones, President, spoke on behalf of United Way of the Florida Keys.

Item 8: Other business as appropriate: S. Higgs moved to approve the changes to the application, seconded by M. Ingram, hearing no discussion the motion passed. S. Torrence moved to approve the funding schedule, seconded by D. Manz, hearing no further discussion motion passed.

Item 9: There being no further business, S. Higgs moved to adjourn the meeting at 3:06 PM., seconded by M. Ingram.

Video recording of 7/27/16 Monroe County HSAB meeting is available for viewing on line:

<http://view.liveindexer.com/ViewIndexSessionSLMQ.aspx?ecm=636323394489218750&indexSessionSKU=ouzv/BPA8GJqxMoPvC9vHA%3D%3D&siteSKU=qoO9+8C6gRWyzrz1siMncQ%3D%3D>

Approximate Times for Applicant Updates

HSAB Funding Recommendation Meeting

June 27, 2017

	Applicant	Approx. Time
1	Literacy Volunteers of America	9:30 AM
2	Keys to Be the Change	9:35 AM
3	Star of the Sea Foundation	9:40 AM
4	Grace Jones Community Day Care Center	9:45 AM
5	Southernmost Homeless Assistance League	9:50 AM
6	Autism Society of the Keys	9:55 AM
7	Zonta Club of Marathon	10:00 AM
8	Hospice of the Florida Keys (VNA/Hospice)	10:05 AM
9	Samuel's House	10:10 AM
10	Voices for Florida Keys Children	10:15 AM
11	Monroe Association for Remarkable Citizens	10:20 AM
12	Florida Keys Area Health Education Center	10:25 AM
13	AIDS Help	10:30 AM
14	Heart of the Keys Recreation Assoc.	10:35 AM
	Break	10:40 AM
15	Independence Cay	10:55 AM
16	Keys Area Interdenominational Resources - KAIR	11:00 AM
17	Good Health Clinic	11:05 AM
18	Kids Come First in the Florida Keys, Inc.	11:10 AM
19	Florida Keys Outreach Coalition	11:15 AM
20	Wesley House	11:20 AM
21	Burton Memorial United Methodist Church	11:25 AM
22	Domestic Abuse Shelter	11:30 AM
23	Boys & Girls Clubs	11:35 AM
24	Florida Keys Healthy Start Coalition	11:40 AM
25	Womankind	11:45 AM
26	Rural Health Network	11:50 AM
27	Florida Keys Children Shelter	11:55 AM
	Lunch Break	12:00 PM
28	GCC-The Heron	1:30 PM
29	Key Bridge, Inc. (KBI)	1:35 PM
30	Anchors Aweigh Club	1:40 PM
	Board Discussion and Recommendations	1:45 PM

HSAB Funding Allocations

No.	Agency Name	Rec'd FY2016	Rec'd FY2017	Request FY2018	Recommend FY2018
#1	Literacy Volunteers	\$30,000	\$40,000	\$60,000	
#2	Keys to be the Change	\$60,000	\$60,000	\$55,000	
#3	Star of the Sea	\$80,000	\$100,000	\$125,000	
#4	Grace Jones	\$45,000	\$55,000	\$65,000	
#5	SHAL	\$50,000	\$0	\$60,000	
#6	Autism Society	N/A	\$0	\$30,000	
#7	Zonta Club of Marathon	N/A	N/A	\$5,000	
#8	VNA & Hospice	\$141,000	\$190,000	\$199,000	
#9	Samuel's House	\$100,000	\$100,000	\$125,000	
#10	Voices for Florida Keys Children	\$5,000	\$15,000	\$15,000	
#11	MARC	\$169,500	\$190,000	\$190,000	
#12	AHEC	\$50,000	\$65,000	\$120,000	
#13	Aids Help	\$45,000	\$55,000	\$70,000	
#14	Marathon Rec Center	\$40,000	\$40,000	\$40,000	
#15	Independence Cay	\$30,000	\$30,000	\$30,000	
#16	KAIR	\$30,000	\$30,000	\$30,000	
#17	Good Health Clinic	\$83,500	\$90,000	\$125,000	
#18	Kids Come First	\$33,000	\$33,000	\$50,600	
#19	FKOC	\$70,000	\$90,000	\$105,000	
#20	Wesley House	\$170,958	\$169,000	\$186,378	
#21	Burton Memorial	\$10,000	\$10,000	\$20,000	
#22	Domestic Abuse Shelter	\$30,000	\$30,000	\$171,370	
#23	Boys & Girls Club	\$99,000	\$110,000	\$130,000	
#24	Healthy Start	\$33,000	\$40,000	\$78,100	
#25	Womankind	\$130,000	\$140,000	\$166,875	
#26	Rural Health Network	\$136,902	\$62,000	\$103,420	
#27	Florida Keys Children's Shelter	\$189,000	\$189,000	\$199,000	
#28	GCC/The Heron	\$47,000	\$47,000	\$54,000	
#29	Key Bridge	N/A	N/A	\$57,000	
#30	Anchors Aweigh	\$20,000	\$20,000	\$29,940	
Total		\$1,927,860	\$2,000,000	\$2,695,683	\$0