Florida Keys Transportation Coordination Committee

Meeting Minutes
October 11, 2019

Opening
The regular meeting of the Florida Keys Transportation Coordination Committee was called to order at 1:00 p.m. on October 11, 2019 in Marathon by Commissioner David Rice.

Present
Committee Members
Commissioner David Rice
Councilmember Kimmeron Lisle
Mayor Mary Lou Hoover
Mayor Bruce Halle
Mayor Deb Gillis
Councilmember Daniel Zieg

Non-committee Members

Rod Delostrinos (via Zoom)	Arlene Davis-Walcott (via Zoom)
Alison Higgins (via Zoom)	Christina Neal (Islamorada)
Tamara Lamarche	Justina Gfesser
Cheryl Cioffari	Norman Wartman
Emily Schemper	Jill Zima Borski (via Zoom)
Juanita Jones	Justina Gfesser (via Zoom)
Mayte Santamaria (via Zoom)	Doug Lewis
Christine Hurley (via Zoom)	
Mark Smith (via Zoom)	

Approve agenda:
Daniel Zieg made a motion to approve the agenda; Deb Gillis seconded the motion.

Meeting Summary:

A. **Approval of meeting minutes from September 6, 2019**
Daniel Zieg made a motion to approve the minutes; Deb Gillis seconded the motion.

B. **Committee members review of inter-local agreement – Committee members**
   o Will be Presented to BOCC at for consideration – has been reviewed by County Attorney
   o Discussed with Key West, Marathon, Key Colony

- o ILA has not gone before Key West City Council: City needs a final version to present to the City Council
- o Questions remain about who pays for which portion of ridership. Response: Example: Big Pine to Key West – all "on and off" goes into the calculation; therefore both Monroe County and Key West would contribute to the cost.

C. Discussion of Draft 2019 US1 Travel Time and Delay study – Rice
- o Emily Schemper explained that County Staff is currently reviewing the Draft report; have provided comments to the Consultant; awaiting revisions
- o Study was previously done every year; currently every other year. Study completed in conjunction with the Public Facilities Capacity Report. The Public Facilities Capacity Report goes to BOCC for approval - which when the Arterial Time and Delay Study
- o Christine Hurley provided background:
  - o Original transportation methodology in the Keys is different than the rest of Florida
  - o Method was established in 1991, updated in 1997, by a task force
  - o The task force used FDOT criteria when the methodology was updated. Since 1997, FDOT amended some of the criteria and Monroe County has not updated methodology to match FDOT's 2010 manual.
    - ▪ Current methodology allows us to account for traffic signal delays, but it does not allow us to account for Snake Creek Bridge Delay
    - ▪ Other technical pieces have changed that need to be addressed (ie length of stoplight delay)
- o County will be asking if the BOCC wants to reestablish the task force and rerun the report. The DATA won't change, but how it is calculated may.
- o Discussion ensued with the following comments/issued identified:
  - o If a segment is deficient, will development stop?
  - o In unincorporated County, deficiency in a segment does not affect issuing permits for single-family residences; County has a mitigation process to allowed development for segments within 5% of Level of Service (LOS) C – there are options for developments to meet LOS to mitigate for the number of trips that are being added to the segment.
  - o Is this a report a wakeup call?
  - o This committee has an opportunity to affect the LOS by (if implemented):

- Enhance public transportation
- Changes to infrastructure to enhance traffic flow
    - o What is the timeframe of when you have to operate under the 2019 Study
        - County is currently working under the 2017 review; working with legal to determine when developments will be subject to the 2019 study to figure out what stage of development approval it will be applied to (application date? issue date of approval? building permit issuance?)
        - Time Delay Study is not tied to fiscal year
        - Each municipality adopts the Time Delay Study separately – so implementation date may vary.
    - o What happens if the BOCC doesn't accept the Study?
        - BOCC can accept, or accept with modification (such as reestablishing the task force)
    - o Islamorada did something to change the way they look at traffic - not sure if it is just an average of those segments or all segments.
    - o County reviews compliance with LOS for individual segments and the overall LOS.
    - o We should update the methodology; the numbers are going up historically.
    - o How was the Study affected by Hurricane Irma?
        - Sentiments that some of the congestion exists due to workers from impact of Hurricane (construction workers) and more commuting workers
    - o Commuting workers will continue to be an issue because the housing hasn't recovered
    - o Items that are excluded from impacting the LOS such as construction impacts and school buses.
    - o May be an opportunity to ask for the BOCC to redo the study including data.
    - o Can we repeat the study in 1 years' time, rather than 2, for the next 3-4 years?
    - o Can the County look at running the Study every year? Yes.
- o Monroe County is also working on a County Wide Transportation Master Plan which will go before the BOCC in the next few months – may identify areas where we improvements can be made (there are constraining measures in the comprehensive plan);
- o FDOT Work Plan for the next 5 years: includes an analysis of Snake Creek Bridge – another potential future improvement that may solve LOS issues

D. LKS frequency – Rod Delostrinos
- o Implement in January 2020 – transit facility on Stock Island – to do so need 2 public hearings.
  - o Once ILA is effective, goal is to implement 3rd bus. Need to see how Cow Key bridge reconstruction will affect the goal.
  - o Goal to provide a 3rd bus by April (more of an express than other buses) – increasing frequency to once per hour.
  - o Will be looking at bus stop times in Key West in the future
- o Green Commute Challenge will happen in March 2020

E. Transportation envision planning – Justina Gfesser
- o Awaiting on approval for proposal with consultants from Urban Trans.
- o Brief overview of the event: a workshop to help the group develop our shared vision for the future by articulating and visualizing the results we would like to see as a committee in our transportation visions
- o Will provide an update next meeting.

F. Add On Item: Alison Higgins introduced Carlos Sarmiento with FDOT – Community Traffic Safety Team
- o Introduction with FDOT 6
- o Specialization is safety (not an engineer)
- o Statewide program to address safety concerns
- o Currently 1 safety team (in Marathon)
- o Goal is to be available to staff and committees
- o Team should be composed of the 4 E's: Engineering, enforcement, education and emergency services

G. Presentation of Transportation Ideas, Issues, and Options – Norman Wartman
- o Commissioner Rice introduced Norman Wartman to the group
- o Wartman discussed options (provided a handout for Keys Transportation ideas, Issues and Options) – see handout for full list.
- o Discussion ensued about the ideas presented. Discussion included:
  - o FDOT is looking at raising Sea Oats Beach section of FDOT +/- 16 inches
  - o County is pursuing a Transportation Master Plan - consultant will assist in determining which projects should be targeted first

  o Each municipality can review to indicate which item is within their jurisdiction and what they are working on
  o Review projects for feasibility
  o The committee should review at the list first and set a priority order.

Action items:

  o Each person to review the list and mark 4-6 ideas they want to review.
  o Staff from each jurisdiction/agency to review the list to identify what ideas are under way, have been discussed, or etc.
  o Monroe County Staff to provide a Map of Card Sound Rd and 905 for next meeting
  o Alison Higgins to provide the Committee a list of ideas developed from the March 2019 Transportation Workshop held by the Monroe County Climate Action Committee. (Provided to the Committee via email October 11, 2019.)

Adjournment

Meeting was adjourned at. The next general meeting will be at 1:00 p.m. on November 15, 2019, in Marathon.

Minutes submitted by: Cheryl Cioffari, AICP, Assistant Director of Planning
           Monroe County