

DEVELOPMENT REVIEW COMMITTEE

Tuesday, February 23, 2021

MEETING MINUTES

The Monroe County Development Review Committee conducted a virtual meeting on **Tuesday, February 23, 2021**, beginning at 1:00 p.m. at the Marathon Government Center, Media & Conference Room (1st floor, rear hallway), 2798 Overseas Highway, Marathon, Florida.

CALL TO ORDER by Emily Schemper

ROLL CALL by Ilze Aguila

DRC MEMBERS PRESENT

Emily Schemper, Senior Director of Planning and Environmental Resources
Cheryl Cioffari, Assistant Director of Planning
Mike Roberts, Assistant Director, Environmental Resources
Bradley Stein, Development Review Manager
Rey Ortiz, Assistant Building Official
Shereen Yee Fong, FDOT Representative
Justin Stiell, Department of Economic Opportunity

STAFF MEMBERS PRESENT

Peter Morris, Assistant County Attorney
Ilze Aguila, Senior Planning Commission Coordinator

APPLICANTS & PUBLIC PRESENT

None

CHANGES TO THE AGENDA

Agenda Items 1 and 2 were continued to the March 23, 2021 meeting. Item 3 will be the only agenda item heard today.

MINUTES FOR APPROVAL

Approval of the meeting minutes for Tuesday, January 26, 2021, by Emily Schemper.

MEETING

3. AN ORDINANCE BY THE MONROE COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING POLICY 301.1.2 OF THE 2030 MONROE COUNTY COMPREHENSIVE PLAN TO REFLECT THE U.S. 1 LOS TASK FORCE RECOMMENDATIONS TO THE BOCC ON THE LEVEL OF SERVICE METHODOLOGY. PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY AND THE SECRETARY OF STATE; PROVIDING FOR INCLUSION IN THE

MONROE COUNTY COMPREHENSIVE PLAN; PROVIDING FOR AN EFFECTIVE DATE.
(File 2020-193)

Ms. Cheryl Cioffari, Assistant Director of Planning, presented the staff report. This proposed ordinance is an amendment to Policy 301.1.2 of the 2030 Monroe County Comprehensive Plan, to reflect the U.S. 1 Level of Service Task Force recommendations that were made to the BOCC on the Level of Service Methodology. The current Comp Plan Policy requires the task force to periodically review and update the methodology when new data is available. The original U.S. 1 LOS Task Force was formed in 1990 to review and develop a way of measuring the level of service in the Florida Keys for transportation facilities, and it developed a unique methodology to assess the level of service for the Florida Keys to cover both its overall arterial length from Key West to the Florida mainland and 24 roadway segments based on average travel speed formula, which was adopted by the BOCC on August 6, 1991. The task force last met in 1997 to evaluate the methodology and recommend updates, focusing on ten potential adjustments, and recommending one update, to change the signal delay increasing it to 25 seconds from 15 seconds to account for changes in the Highway Capacity Manual. On October 21, 2020, the BOCC adopted a resolution to reconvene the U.S. 1 Level of Service Task Force and task it with evaluating the LOS methodology and review potential updates based on considerations identified in the draft 2019 Arterial Travel Time and Delay Study. The task force met in November 2020 and January 6, 2021. There was a community meeting on January 7, 2021 to gather input. The task force then had their final meeting on January 21, 2021, to present the final methodology and gain consensus from all members. The task force considered and voted to recommend updates to the LOS methodology as summarized on page four of the staff report, including: 1) a single delay increase to 35 seconds to be consistent with the Highway Capacity Manual; 2) to continue to apply to only uninterrupted segments and not the overall U.S. 1 calculations; 3) to deduct delay due to draw bridge openings from time run calculations for both affected segments and overall U.S. 1 based on FDOT data for drawbridge delays, but only apply those delays when travel runs were impacted by the bridge openings; 4) to continue the overall LOS calculation methodology the same for segments versus overall U.S. 1; 5) to conduct 2021 travel time runs based on the current schedule, but also conduct supplemental runs in the southbound direction within segments one to four during a.m. peak hours on Wednesday, Thursday and Friday of the second week, and conduct supplemental runs in the northbound direction within segments one through four during the p.m. peak on Wednesday, Thursday and Friday of the second week. Those runs will not be used in the 2021 arterial time and delay study but will be gathered for informational purposes and reviewed to decide if supplemental runs should be incorporated into the Arterial Time and Delay Study and LOS calculations as directed by the BOCC; 6) to include by reference date of collection methodology into the U.S. 1 LOS methodology document.

The changes are presented on page five of the staff report, which is a very minor change to Policy 301.1.2 and is to clarify that the methodology was last updated February 2021, ensuring the most recent approved methodology is used. Staff finds the proposed amendment to be consistent with the Comprehensive Plan, Principles for Guiding Development and Florida Statutes, and recommend approval.

Ms. Schemper asked for staff questions or comments. There were none. Ms. Schemper reminded attendees that this is a Comprehensive Plan Amendment which will be brought to the

Planning Commission for their recommendation to the BOCC, will then get transmitted by the BOCC to the DEO, and comes back to the BOCC for adoption if approved at all stages.

Ms. Schemper then asked for public comment. There was none. Public comment was closed. Ms. Schemper re-announced for any late arrivals to the meeting that Items 1 and 2 had been continued to the March meeting.

ADJOURNMENT

The Development Review Committee meeting was adjourned at 1:11 p.m.