

RUDOLPH (RUDY) KRAUSE, CHAIRMAN, CBC048885
STEVE ROY HENSON, VICE-CHAIRMAN, ENG I 222A
GARY CENTONZE, BOARD MEMBER, CFC1425735
FRANK HERRADA, BOARD MEMBER, CAC1817003
MARNIE WALTERSON, LAYPERSON
VENETIA FLOWERS, LAYPERSON
BRENT ROBINSON, LAYPERSON
CHARLES E. MILLER, FIRST ALTERNATE, CGC023830

MINUTES
MONROE COUNTY
CONTRACTORS EXAMINING BOARD
REGULAR MEETING
TUESDAY MAY 11, 2021 9:30 A.M.
MARATHON GOVERNMENT CENTER

Zoom webinar Information/ Trade Applications and Renewal Reinstatements

When: May 11, 2021 11:30 AM Eastern Time (US and Canada)

Please click the link below to join the webinar:

<https://mcboecc.zoom.us/j/91578442976>

Or iPhone one-tap: US: +16465189805,,91578442976# or +16699006833,,91578442976#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 518 9805 or +1 669 900 6833

Webinar ID: 915 7844 2976

International numbers available: <https://mcboecc.zoom.us/j/91578442976>

****This meeting is broadcasted Live by Monroe County MCTV****

1. Call to Order / Roll Call

****9:36 a.m. Chairman Rudy Krause call meeting to order****

Present roll call: Mr. Brent Robinson, Mr. Charles Miller, Mr. Gary Centonze, Mr. Steve Henson, and Mr. Frank Herrada

Present no roll call:

County Attorney: Ms. Paunece Scull

Board Attorney: Mr. Thomas Wright

Building Official: Rick Griffin

Assistant Building Official: Mr. Rey Ortiz

Assistant County Administrator: Christine Hurley

2. Excused Absence Approval

Chairman, Marnie Walterson has asked that she be excused from today's CEB meeting due to medical reason.

Added to agenda: Venetia Flowers has asked that she be excused from today's CEB meeting due to

medical reason/doctor's orders.

Brent Robinson and Steve Henson both need to leave by 2 p.m.

Motion to excuse: ****Gary Centonze moved to excuse, seconded by Charles Miller-No nays, members excused.****

3. Agenda Changes

****The agenda will be taken out of order. Start with Old Business #11 item C, D, E & F. After that Item #10 A & B. Following that will be Staff Reports****

4. Approval of Agenda

****Approved by Steve Henson seconded by Gary Centonze****

5. Approval of Minutes for: March 9, 2021"

****Approved by Steven Henson seconded by Gary Centonze****

6. Next scheduled meeting: July 6th, 2021

7. Swearing - in of Witnesses to Testify

****by Attorney Thomas Wright****

8. "Is there anyone from the public who would like to speak on an Agenda item?"

****No answer from public****

9. "Have any Board members been contacted outside the presence of this meeting regarding an agenda item?" If so, would you please disclose the nature of the contact?

****Answered-No by all Board Members****

10. New Business:

A. Application for Reinstatement/Renewal of Expired Certificate of Competency for renewal period October 31, 2019. Application fees paid; no open/active code cases:

1. Bradley Christopher Bryan
Maritime Mobile Welding LLC
Welding Specialty Contractor/ SP3896

****Mr. Bryan Appeared via Zoom**

Approved for renewal/reinstatement**

B. Construction Trades Application Review for Verification of Construction Experience and Approvals

1. Kobosko, Jeremy S/ Holds Active SP4332 / Aluminum, Vinyl & Plastic Specialty Contractor

****Approved by Rudy Krause****

2. Mehay, Michael J./ Reciprocity from Broward County/ Aluminum, Vinyl & Plastic Spec. Contractor

****Approved by Rudy Krause****

3. Guevara, Gabriel N/New Application/ Fence Erector Specialty Contractor
****Approved by Frank Herrada****
4. Crabtree, Scott E./ New Application/ Landscaping specialty Contractor
****Approved by Brent Robinson****
5. McCallister, David D/New Application/ Painting & Decorating Specialty Contractor
****Approved by Brent Robinson****
6. Vargas, Cristian/ New Application/ Painting & Dec., Drywall, Cabinet & millwork and Tile,marble, terrazzo (includes brick pavers)
****Approved by Brent Robinson****
7. Foley, Peter M/ New Application / Cabinet & Millwork Specialty Contractor
****Approved by Charles Miller****
8. Castellanos, Jorge/ New Application/ Tile,marble,terrazzo (includes brick pavers) Spec.Contr.
****Denied by Charles Miller-Affidavit needs to be submitted that has been signed by another licensed contractor****
9. Riegler, Nicholas C/ New Application/ Journeyman Electrical
****Approved by Steve Henson****
10. Gartenmayer, Eric C/ Holds Active RB481B/ Unlimited Swimming Pool Contractor
****Approved by Steve Henson****
11. Fassold, Scot K Jr / Reciprocity Highland County/ Building Contractor
****Approved by Frank Herrada****
12. Gard, Karrie/ New Application/ General Contractor **correction-Residential Contractor**
****Approved by Frank Herrada****
13. Tucker, Gary Lee/ Out of State Contractor/New Contractor/ General Contractor
****Approved by Gary Centonze****
14. Chappell, Ian W/ New Application/ Landscaping Specialty
****Approved by Gary Centonze-Can submit Business & Law test results from the State****

15. Ramoutar, Dhanraj D/ Reciprocity Broward/ Insulation (definition clarification)
****Approved by Gary Centonze****

C. BOCC Agenda Commissioner's Items O.(2) April 21, 2021

County Commissioner Cates has received approval on 4/21/21 from the County Commission directing the Contractors Examining Board (CEB) to schedule an opportunity for industry members to be heard at each CEB meeting and to adopt resolutions regarding recommendations to the County Commission. Therefore, each month there will be new agenda items as follows:

****Read into record with no discussion or action taken****

D. Construction Industry Input from BOCC Meeting on 3/31/2021

Staff have outlined construction industry input/concerns/questions from the construction Industry

members that spoke at the special meeting. Staff have developed explanations/responses for discussion by CEB.

****Christine Hurley began a presentation at 9:45 a.m. with a power point and binder provided****

Topics Covered:

1. Allow Incomplete Permit Applications to be Submitted (addressed by Ed Koconis)
 2. What is required to constitute a complete application (addressed by Crystal Sebben)
 3. Can 8 page application with 2 notaries be reduced (addressed by Crystal Sebben)
 4. Time it takes to get a permit processed during drop box (addressed by Ed Koconis)
 5. Timeline of the new electronic permitting software system (addressed by Karen Pleasant)
- **Gary Centonze suggested all contractors go through a mandatory demo submission to gain access to new system****
- **Gary Centonze asked about surcharge for electronic payment-says he hears complaints** (Addressed by Christine Hurley)**
6. Why do we require the paper Notice of Commencement/affidavit (addressed by Crystal Sebben)
 7. Accept Electronic Copies instead of papers (addressed by Karen Pleasant)
 8. Who has the responsibility to design plans (addressed by Rey Ortiz)
 9. Why a Freon recovery form must be filed (addressed by Rick Griffin)
 10. Do all forms for flood need to be presented at the permitting counter (addressed by Karen Pleasant)
 11. Questions about how to submit a foundation survey and the 21 day check (addressed by Emily Schemper & Rick Griffin)
 12. Questions about county employees finding illegal structures during other inspections (Addressed by Emily Schemper & Rick Griffin)
 13. Time to get permits take too long (Addressed by Ed Koconis)
 14. Linear Permitting (Addressed by Karen Pleasant)
 15. Bio/Flood/Planning/Code issues with permits (Addressed by Emily Schemper & Mike Roberts)
 16. Can people use private biologists for inspections? (Addressed by Emily Schemper)
 17. Request to evaluate permitting matrix (Addressed by Karen Pleasant)
 18. Inspectors need to have access to online building code (Addressed by Christine Hurley)
 19. Backlog of permits before COVID (Addressed by Ed Koconis)
 20. Final Review/Ready taking another week (Addressed by Ed Koconis)
 21. Allow Private Providers to enter their own inspections (Addressed by Karen Pleasant)
 22. FEMA Compliance Inspection on a roof (Addressed by Karl Bursa)
 23. Lost documents holding up inspections (Addressed by Crystal Sebben)
- **Rudy Krause asked that subcontractor forms/NOC/Freon forms be all scanned to Community Plus****
24. Multi Discipline Inspectors needed (Addressed by Rick Griffin)
- **CEB would like to draft a resolution at the next meeting to request an increase in**

incentive pay for this**

25. Understaffing at offices and training of all offices for consistency (Addressed by Ed Koconis)

Frank Herrada asked for consistency in forms and surveys required

26. Public access to Alchemy archival software (Addressed by Karen Pleasant)

Rudy Krause requested an update on costs for this

27. DEO/ROGO permits on Big Pine take extra time (Addressed by Emily Schemper & Mike Roberts)

28. Have an advisory board or industry meetings/another meeting to follow up from March meeting

CEB is acting in this capacity per MC Resolution 165-2021

29. New HB 735 impacting Specialty Contractors Issued (Addressed Christine Hurley)

Steve Henson asked if we can reach out to DBPR to see if they will accept or grandfather in MC licenses

CEB wanted the county staff to work on notifying those license holders who would be affected

Rudy Krause asked if additional staff will be at all CEB meetings (Addressed by Christine Hurley-citing the resolution requirements from the BOCC)

Rudy Krause asked that Industry Input be put on the agenda at the beginning of the meeting going forward to lessen the impact of the additional staff members' time

**Rudy Krause asked why inspections have to be done to close out old open permits and what the statute of limitations is on old permits

CEB took a break at 11:28 a.m. and resumed at 11:45 a.m. with the discussion of HB 735 and trade applications before resuming the remaining topics in Construction Industry Input

Christine Hurley had to leave the meeting at 1:30 p.m. and Ed Koconis took over this presentation at that time

E. Building Department Organizational chart with additional approved by BOCC on 4/21/2021

Attachment included

Noted by Paunece Scull in her staff report

F. Planning and Environmental Resources Department Permitting Organizational Chart

Attachment included

Noted by Paunece Scull in her staff report

11. Old Business:

ABO Rey Ortiz - Update from March 9th, 2021 Presentation by County Administrator Christine Hurley

1. Work without permits at resorts by Handyman
 2. Handyman Business Tax Receipt vs. Contractor License/ Certificate of Competency
 3. Outreach to Hotels and Realtors
 4. Reporting Process - for work without perm
 5. Owner Builder Permit
- **Mr. Rudy Krause requested the above items be held until next meeting per the outcome of HB735****
6. CEB Quorum Member Amendment
- **Will be approved at May 19, 2021 BOCC meeting****
7. CEB Board Member Attendance
- **Already implemented on our agendas****
8. Renewal/ Reinstatement of Expired Certificate of Competency License
- **Will be approved at May 19, 2021 BOCC meeting****
9. CEB Meeting – Violation Case Packets & Trade Applications
- **Already being implemented****
10. Request for Additional Staff – Unlicensed Contracting Investigator
- **Job has already been posted****

12. Staff Reports

1. Rick Griffin, Building Official/CEB Secretary/ Rey Ortiz, Assistant Building Official
- **Nothing to Report**
2. Thomas Wright, Contractors Examining Board Attorney
- **He is questioning how the ordinance regarding the CEB will be affected by HB 735***
3. Paunece Scull/ Assistant County Attorney
- **Asked the Board to notice the updated Sample Business Tax Receipt and Organizational Charts for Building and Planning Departments that were provided to them****
4. LaChelle Thompson, Unlicensed Contractor Code Investigator
- **Written Report Submitted****

Meeting adjourned: ___1:47 p.m._____

**Present – Jamie Gross Licensing Coordinator for
Maria L. Partington CEB liaison / Senior Licensing Coordinator
Contractors Examining Board**

Meeting Location - Open to the public:
Marathon Government Center
BOCC Room Second Floor
2798 Overseas Highway
Marathon, Fl. 33050

PURSUANT TO FLORIDA STATUTE SECTION [286.0105 f.s.](#), be advised that, if a person decides to appeal the decision made by the Contractors' Examining Board (CEB) with respect to any matter considered at today's hearing, that person will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

ADA ASSISTANCE: If you are a person with a disability who needs special accommodations in order to participate in this proceeding, please contact the County Administrator's Office, by phoning (305) 292-4441, between the hours of 8:30 a.m. - 5:00 p.m., no later than five (5) calendar days prior to the scheduled meeting; if you are hearing or voice impaired, call "711".

NOTICE: It shall be the responsibility of *each* Respondent or other person addressing the Board to bring an interpreter if the party is **NOT** able to understand or speak the English language.